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PROTECTION AND PERMANENCY MEMORANDUM, 23-12

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Vanessa Hunter, Assistant Director
Division of Protection & Permanency

DATE: September 25, 2023

SUBJECT: Updated CPS Referral for Concrete Goods and Services

The purpose of this memorandum is to advise staff of updated information regarding the referral for goods and services program through the Community Action Council (CAC). The Department for Community Based Services (DCBS) has modified an existing contract with CAC to assist families needing concrete goods and services to reduce barriers to successful parenting. CAC will be responsible for the disbursement of funds based on the completion of the updated [Referral for Concrete Goods and Services](#) form.

This funding is intended for families who have an active case, including investigations and ongoing cases. The goods and services eligible for this funding include the following:

- Housing assistance such as security deposits, rental payments, utility deposits, utility bills, insurance, phone bills, and emergency housing funding.
- Environmental needs such as pest control/exterminators, transportation, and weatherization.
- Medical and mental health needs, including medication costs, transportation to appointments, etc.
- Housing supplies, including necessary household goods such as beds, bedding, stoves, refrigerators, cleaning supplies, etc.

Please refer to the updated [FAQ for Goods and Services Referral](#) for additional information and clarifications.

If you have any questions or concerns regarding this information, please contact:

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